



PARENT, GUARDIANS AND VISITORS CODE OF CONDUCT POLICY

Review date	Reviewed by	Approved by	Approval date
27 July 2023	Parent Committee	Board	27 July 2023
24 January 2024	Parent Committee	Board	20 February 2024
25 January 2025	Parent Committee	Board	25 February 2025

Growing Minds aims to support parents, guardians and caregivers in developing in their children an ever-increasing appreciation of their ability to think, act, play and reflect; and an ever-deepening understanding of the world around them.

A good working relationship between the school and parents, guardians and caregivers is necessary in order for children to learn empathy, respect and how to deal with issues in a mature, proactive manner. We, as adults, need to model positive ways of behaving and interacting with one another.

The purpose of this policy is to provide information and to serve as a reminder to all parents, guardians, caregivers and visitors to our school about the expected conduct. This is so that learning and teaching can continue to flourish, in an atmosphere of mutual understanding and respect. The school encourages and welcomes parents', guardians' and caregivers' involvement and engagement in their children's education.

As such, parents, guardians and caregivers are expected to fulfill the following:

- Respect and model the caring ethos of our school when on school premises or when communicating directly with the school.
- Understand that school staff and parents need to work together for the benefit of all.
- Demonstrate that all members of the school community should be treated with tolerance and respect.
- Set a good example in their own speech, conduct and behaviour.
- Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue.
- Correct own child's behaviour especially in public or at school events where it could otherwise lead to conflict, aggressive or unsafe behaviour.



- Approach the appropriate and correct member of school staff to help resolve any issue or concern. All staff contact details are available on the school website.
- Refrain from disciplining another person's child and engage the appropriate member of staff instead.

In order to support a peaceful and safe school environment, the school cannot tolerate parents, guardians, caregivers or visitors who exhibit the following:

- Displaying disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds;
- Attempting to gain entry to any part of the school in disregard of procedure or without permission or appropriate supervision;
- Threatening a member of school staff, visitor, fellow parent, caregiver, guardian, guest or learner regardless of whether or not the behaviour constitutes a criminal offence;
- Using loud/offensive language, swearing, using profane language or displaying temper;
- Sending abusive, persistent or threatening emails or text/voicemail/phone messages or other written communication;
- Making defamatory, offensive or derogatory comments regarding the school or any other learner/parent/staff, at the school or on social media. Any concerns must be made through the appropriate channels;
- Displaying behaviour of physical aggression or inappropriate behaviour towards another adult or child;
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child;
- Smoking and consumption of prohibited substances while on school property or at events involving the school.
- Distributing inappropriate material to learners, other parents, visitors or guardians whilst on school premises or at events involving the school.

Should any of the above behaviour occur on school premises or at school events, the school has the right to contact the necessary authorities and, in the case of smoking or consumption of prohibited substances, to confiscate the substance and ask the parent, visitor or guardian to immediately leave the premises or event.



In addition, if it is deemed in the interests of the school, its children and staff, the school may require, after an investigation by the disciplinary committee, that the offending person be banned from entering the school grounds going forward and/or from communicating directly with the school, its children, staff and other parents. Should any persons wish to lay a complaint against a parent, visitor or guest, this must be done by contacting the Head of School Operations on 021 461 1709 or emailing simonegeorge@growingminds.capetown

We trust that parents, guardians and caregivers will assist our school with the implementation of the code of conduct.

I, _____, understand the above and undertake to adhere to the code of conduct.

Name _____

Signature _____

Date _____